

Administrative Council  
October 10 , 2011

Rev. Dr. James Bryan Presiding

Chairperson called the meeting to order. Rev. Jimmy Wooten offered a devotional based on the Book of Matthew – 22<sup>nd</sup> Chapter.

The minutes were read by Elizabeth Coble and Tom Pritchard question the \$50.00 Church Membership amount at B J's Membership Club versus the \$40.00 for an individual membership. Sandy Staley said she thought that this would allow up to 8 people to have a card as part of the Church. The membership has already been purchased. Once the question was addressed the minutes were approved.

**Pastor's Report:** Rev. Jimmy Wooten presented the Lay Leadership report for next year that will be reported at Charge Conference. Charge Conference will be held on November 7, 2011 at 7:00 pm at Salem UMC with Saxapahaw, Swepsonville, Salem, Phillips Chapel and Cedar Cliff presenting their information. Each church will be asked to answer several questions (a copy of which is attached). During the September Retreat the group that participated answered the first two questions. Through our giving to different community groups we provide for the community each Sunday. We still “need to carry aid than to send it” – a quote from John Wesley. This gives us a chance for a relationship to form. We have a positive impact on our community through work at the Good Shepherd Kitchen and Jordan Elementary School. When we answer the question about the number of professions of faith this year there have been none. Jimmy stated that we need to focus on a couple of areas do well in those areas of reaching out into the community – Good Shepherd Kitchen and B. E. Jordan Elementary. We need to ask what is needed, rather than just taking supplies to the school and we need to communicate to Staff and Students that we are here and we care for them. Jesus sent his disciples out to proclaim the gospel but also to perform deeds. Tom stated that he thought we needed to focus on B. E. Jordan. Several ideas were suggested with our taking breakfast items 2-3 times per year for the staff (Tom Pritchard and Ann Creech); Inserting a half sheet of paper in the bulletin and asking everyone to write a thank you note to the teachers (Brooke Thompson); provide lunch once a month (Sandy Staley); providing male chaperones for overnight trips for the school which would involve time and money by those who volunteer (Tammy Isaacs). Ann Creech made a motion for this be turned over to the Nurture committee – we give them ideas and let them develop a plan and tell us what we need to do. Steve Isaacs seconded and it was approved. Tom stated that he would pay for biscuits for the next month if the committee wanted.

Jimmy stated the churches are being asked to set goals for each area and he wanted to know if we would allow him to set those goals if we are willing to work toward meeting them. Everyone was in agreement. All of the goals have to be in written form and read at Charge Conference. Jimmy would like for Kuda Kugara to read these during that time. A copy will be given to the Council.

Thanks to the UMW for the Senior Dinner and a special thanks to Sandy Staley for the idea. Attendance is up from last year in part to the two recent baptisms – Ethan Dixon and Samuel Graves. Donna Harris asked if we could reserve some seats for these types of events so that the family can sit together. The Worship Committee will take care of this.

Jimmy made a motion that we amend our mission statement to read: The mission of Cedar Cliff UMC is to make disciples of Jesus Christ through the love of God and neighbor. Robert Griscom seconded and it passed.

Jimmy commented that he had a great trip to the mountains with the youth.

The Discretionary fund has received \$2,595.00 YTD and given \$2,961.14 YTD, with a current balance of \$12.26. This has added 4-5 families.

### **Old Business:**

James Bryan brought up the paving project. Tom now has 3 quotes: Ruston Paving Company – around \$77,000.00 but this will need to be requited because their measurements weren't the same as the other two more recent quotes; John H. Wilson and Son - \$129,513.60; Barrent, Ervine, & Jordan - \$98,000.00. There were some differences in square yards and 6 inch base versus 8 inch base. None of the numbers included the parsonage, hut area which would be around \$20,000.00. James stated that there would be no help from Duke Endowment. Tom will get Ruston to come back again and requite. Tom suggested that we get a loan and get the work done. It was determined that once the quote is back from Ruston that Ray Harclerode and the Finance Committee will need to contact banks to see if we could borrow the money and then to determine how we would be able to pay for it and the Trustees will need to work with Tom on the pricing. It was also decided that this has to be brought to the whole church and we will try to do this on the 5<sup>th</sup> Sunday of October or as soon as the figures come back. We need their commitment. Tom said that is several families committed to an extra \$100.00 per month that we might be able to take care of a loan payment that way.

### **Committee Reports:**

**UMW** – Jewel Clark - No report.

**Trustees** – No report.

**Lay Leader** – Phil Isaacs and Ann Creech reported that everything is good.

**Finance** – Ray Harclerode reported that giving is on track for 2011. We are about 3 ½% less in giving from last year at this point. He then presented the budget for 2012. It is 1.65% more than last year, in part due to property maintenance. We have around \$5,000.00 in the checkbook. Sandy Staley also noted that the Worker's Comp insurance was more expensive as we added some additional areas such as Tom and the Bus and any part-time workers. She also said that offerings were starting to pick back up as they had gone down this summer and stayed down a little longer. Tom questioned if the youth were supposed to have \$4,250.00 instead of \$4,000.00 for 2012. Elizabeth Coble looked back to prior budgets and determined the \$4,000.00 is correct. Donna Harris asked about under programming if Choir Music should be a line item. Sandy responded that in her computer she had it broken out and they will look at it being separate for the 2013 budget.

Ray made a motion that the budget be approved. Steve Isaacs seconded and it was approved.

**Pastor-Parish** – Phil Isaacs, Chairperson, reported that the group met last month and that the budget included a 2.1% increase in ministerial support which was \$1,000.00. Travel and

Utilities remained the same. A meeting will be set to complete another couple of forms – parsonage checklist and assessment of current state of church and pastors.

**Work Areas:**

**Nurture** – Included in other discussions.

**Children’s Ministry** – Becky Carter stated that there had been some volunteers for the nursery during worship but still need more and also for Children’s Church. Brooke asked if we had a list of what was expected when you volunteer for the nursery. Robert Griscom will write up a list of guidelines. Becky said that Bea Gilmore is taking some time off and she could use some help with Sunday School.

**Youth** – Tom Pritchard reported that at the report they were short a few youth due to parental restrictions but he had 16 in attendance yesterday at the youth meeting. He said that there is lots of excitement. He also commented that Jimmy stays involved with them and that is really good. Tom encouraged everyone to bring more friends with them. The Youth will have a Brunswick Stew sale the first weekend in November and then again in December.

Steve Isaacs stated that the Youth would like to take down the wall between the nursery and the youth room to expand the space and also install some audio-visual equipment and make the room more useable for the whole church. When the youth meet sometimes they need to be in a more confined space to be able to feel closer to Christ. He suggested that the nursery go into the current Conference Room and to make the Roy Boger classroom more useable. He stated that this would be at no cost to the Church and that they would complete each area so they would be ready for a move. Elizabeth asked if this is a load bearing wall and Steve said it isn’t. This proposal must go to the Trustees for their approval.

**Worship** – Donna Harris, Chairperson, stated that this group met on August 10. They decided not to change the order of service in order for the choir to help staff the nursery. They have arranged for the group Called Out to come and sing on November 13 at 11:00 am. The Revival has been postponed and the Choir will present the Cantata on December 25, Christmas Day. The Youth will still do their program on December 18 and there will be no covered dish in December. The next meeting will be on November 9 at 6:30 pm.

**Missions** – Addressed previously.

**Communications** – Robert Griscom stated that Betty Isaacs had updated the website with a calendar. Tom had a question about the phone tree but it had already been addressed. Steve Isaacs said that he was looking into a new sound and recording system for the Sanctuary.

**Stewardship** – Ray Harclerode – Included in Finance.

**Calendaring:** At the end of the minutes.

Donna said that the Worship Committee had had a request to change Homecoming back one week. She wants everyone to think about this and she will bring it up at the next meeting.

Phil Isaacs closed with a prayer.

Respectfully submitted, Elizabeth Coble Recording Secretary

## CALENDAR

### OCTOBER

- 16 Children's Sabbath 11:00 am/Youth Spaghetti Luncheon 12:00 noon
- 18 Circle #1 – 3:30 pm
- 23 Zoe Collection
- 27 Good Shepherd Kitchen – Serve Lunch

### NOVEMBER

- 2 Circle #2
- 5 Community Breakfast/Youth Stew Sale
- 6 Jimmy Away
- 7 Charge Conference – 7:00 pm Salem UMC
- 9 Worship Committee – 6:30 pm
- 11-13 Pilgrimage for Youth
- 13 UMW – Local Officer Training at Cedar Cliff – 3:00 pm to 5:00 pm
- 13 Called Out Singing Group – 11:00 am
- 20 Covered Dish
- 21 Pre-Decorate Church for Advent/Chili Supper 6:30 pm
- 24 Good Shepherd Kitchen – Serve Lunch
- 27 Zoe Collection/First Sunday in Advent – 11:00 am

### DECEMBER

- 3 Youth Stew Sale
- 6 Circle #2
- 16 Youth Lock In
- 18 Youth Program and Snacks 6:30 pm
- 20 Circle #1
- 22 Good Shepherd Kitchen – Serve Lunch
- 24 Christmas Eve Service – 11:00 pm
- 25 Christmas Cantata/Zoe Collection – 11:00 am

### JANUARY, 2012

- 3 Circle #2
- 5 Take down decorations – 6:30 pm
- 9 Council Meeting – 6:30 pm
- 17 Circle #1
- 22 Zoe Collection – 11:00 pm
- 26 Good Shepherd Kitchen – Serve Lunch

FOOD DONATIONS ARE DESIGNATED EACH MONTH