

Administrative Council  
April 11, 2011

Rev. Dr. James Bryan Presiding

Chairperson called the meeting to order. Rev. Jimmy Wooten offered a devotional based on the 17<sup>th</sup> Chapter of the Gospel of John – Verse 18.

The minutes were approved as sent by Elizabeth Coble.

**Pastor's Report:** Jimmy reported that through March 31 the Discretionary Fund has received \$725.00 and has used \$982.00. He stated that the Adult Sunday School class is finishing up the study of Genesis and will be beginning with the book of Romans soon. The Monday night Bible Study group is reviewing the book of Psalms and are about half-way through. He wanted to thank the Youth who attended Kaleidoscope and the Beach Retreat earlier plus their support of the MS Walk and Canned Food Drive in March. Also, a big thanks to the Youth for their sponsorship of the Stop Hunger Now worship service. The church packed 10,680 meals and those meals have been sent to Haiti. Lots of people have said that they would like to do this again and maybe go for 20,000 meals. The cost would be \$5,000.00 to do that many but everyone felt it was a great experience.

Jimmy announced that there will be a Revival from October 16 to October 19 and we will be at a different church each night. Churches that are participating will be Phillip's Chapel, Salem, Mt. Hermon and Cedar Cliff. Next week we will be having Holy Week Services – Thursday, April 21, at 8:00 pm, Friday, April 22, at 8:00 pm, Sunday, April 24, Easter Sunrise Service at 6:30 am, and a Cantata at 11:00 am.

Jimmy thanked everyone who provided food for the Mildred Graves funeral as well as the Ruritans. He recognized Jewel Clark for helping to get these events organized and also thanked everyone for their support of Robbie and Allie Dixon's baby shower. The baby is due in May.

A reminder of the May 7 breakfast was made and to let everyone know that \$1,000.00 has been sent to Methodist University for Ashley Hahn's scholarship. The church has sent the money and will be happy to take donations to off-set the cost of the scholarship.

Annual Conference will be held from June 15 to June 18 and will be in Raleigh at the Raleigh Convention Center. Jimmy Wooten, James Bryan, Phil and Betty Isaacs, and Kuda Kugura will be in attendance.

Jimmy reminded everyone that he and LeAnn will lead a pilgrimage to Israel in January of 2012 and they already have 5 people signed up. They would encourage others to plan to go. Educational Opportunities of Lakeland, Florida is the group that they are working with. James commented that the trip would be well worth it.

## **Old Business:**

James Bryan thanked the youth for getting the pews moved into the Fellowship Hall and others thanked Phil Isaacs for getting the green padded chairs moved in as well.

Tom Pritchard said that he had only gotten one company that responded to his requests for bids on grading and paving the parking area around the church and he also want them to bid on a parking area at the hut and parsonage. Ruston Paving from Greensboro responded and their quote was for \$66,000.00 for the church and \$13,500.00 for the hut and parsonage. The quote includes 3,684 square yards of area at the church from which the top soil will be stripped off, grading will be done, 6 inches of crush and run will be applied, 2 inches of asphalt and layout and paint will be done. This would be a turn-key job. Tom said he had approached a couple of other companies and none of them came out to look at the job. Sandy Staley suggested Steve Coggins as he has family buried at the church and has also come to the breakfasts. She also stated that Tom Thumb Paving is in Chapel Hill. Elizabeth Coble suggested that we get 2 more bids. Tom and Sandy will work on names and leads. James Bryan stated that he didn't know if we could get funding from Duke Endowment but he will ask. Sandy Staley said that we needed a project to be for both areas.

## **Committee Reports:**

**Trustees** – Phil Isaacs reported for Bob Hurley, chairperson that the leak in the water pump area has been fixed by Chris Edwards. Jimmy asked about the water fountains not working and Phil said that this was as a result of the water and electricity being cut for the repair. The fountains are working again.

Diane Hogan said that the steeple is in need of pressure washing as it has become gray. Tom commented that it may need paint. This suggestion will be taken back to the Trustees.

**Lay Leader** – Phil Isaacs reported that on Wednesday, April 6, he attended a Leadership Summit in Greenville, NC. This involved people from around the world. He said that this will be on the web site [www.nccumc.org](http://www.nccumc.org) for the next 18 months. He said that this will look at things that will be discussed at the Annual Conference. The Board of Laity met on the same day and they discussed the recommendation that we go from 12 districts to 8 districts and this means a name change as well as people and position changes. This would mean that the Burlington District would be merged with others and would be called by a different name. This will reduce the number of District Superintendants and will also allow for the sale of the homes. This is estimated to save \$1,000,000.00 per year. As part of the change, all DS's will have a full-time assistant. The DS will be required to have a separate building for their office rather than being a part of their home. The conference wants to see the DS out of the office and into the churches more. Phil noted that Annual Conference begins on June 15, 2011 and will be at the Raleigh Convention Center so maybe more people will be able to attend since it is closer. The only cost will be for parking if you come for the day. James asked if anyone had heard that the United Methodist Women wanted to separate from the church and become UMW, Inc. No one had heard about this.

**Finance** – Ray Harclerode stated that as of April 10 we were 27% of the way through the current year and that we were ahead in our financial balance. Sandy has paid ½ of the insurance and will pay the other half in September. She has also paid for the countertop in the fellowship hall - \$870.00. Giving varies with the first Sunday always good and we are tracking well. Ray commented that Jean Coble, Landscaping Chair, still had \$400.00 left in her separate checking account and Ray suggested that the account be

closed and just add a line item to the budget for the next year. After discussion, it was decided that we leave this account alone for now.

Sandy Staley suggested that we add a line item to next year's budget to set aside money for a Scholarship Fund for Youth who wanted to attend a Methodist school. Everyone felt this was a good idea. More discussion when Finance presents the next budget.

**Pastor-Parish** – Phil Isaacs, Chairperson, reported that they have completed the Church Profile and that we won't be losing Jimmy and LeAnn. James Bryan commented that lots of churches will be causing lots of moves of their ministers. He commented that Alan Sasser will be moving but at this time doesn't know where.

### **Work Areas:**

**Nurture** – Betty Isaacs passed around the lists for Birthdays, Anniversaries, e-mail and communication chain for review and correction. She stated the need to keep the web site up-to-date. She said that we needed to find someone to be the administrator but that up to 10 people can have access to go in and do updates that than just one web master. Betty was asked if we have a counter on the site to see how many people have gone out to look at it and we don't. Betty commented that we now have a new e-mail account to send out e-mail notifications – [cedarcliffumc@gmail.com](mailto:cedarcliffumc@gmail.com). There are four people that are able to post these notices instead of just Betty.

Betty stated that at Annual Conference there will be three separate special offerings – Wednesday will be for the Ryan Epps Home (Methodist residence/orphanage in Haiti that the Conference is rebuilding); Thursday – Image No Malaria (netting for beds); Friday – Laity Day. She made a motion that if finances were good at the time of the Conference, that Cedar Cliff give between \$50.00 and \$100.00 for each of these three offerings. This was seconded by Donna Harris and was approved. It was mentioned in discussion that the May 7 breakfast wasn't designated. Elizabeth Coble asked Sandy if this was one that would be needed for the budget as she had stated in prior discussions and Sandy replied that it was.

Betty wanted to thank the church for their support of the Relay for Life team – Care Crusaders. So far they have turned in \$2,209.00 and she has another \$153.00 from Texas Roadhouse and between \$500 and \$1,000 from Phil and Betty's personal fundraising.

**Children's Ministry** – Susan Kinney wasn't in attendance but Tammy Isaacs reported that there will be an Easter Egg hunt for Toddlers to 5<sup>th</sup> grade on Saturday, April 16. Vacation Bible School will be from June 12 to June 17. This will be the week after school is out. There is a need for more people to help and they will be contacting folks to help.

**Youth** – Tom Pritchard thanked the church and the individuals who had given money for E'than McPherson to participate in Global Vision. He stated that the youth have been busy with the Beach Retreat, canned food drive, MS Walk at the Zoo (they raised just under \$2,000.00). Kaleidoscope was a week ago and Alex Hahn went for the first time. Tom stated that Alex had a great time and that for each youth that attends, the church pays \$95.00. Donna asked about the names of graduates – Ashley Hahn, E'than McPherson, Ashley Martin, (Sandy Staley's granddaughter), Brook Ellington (Carolyn Knowles' granddaughter).

**Worship** – Donna Harris, Chairperson, stated that this group met on February 16. She said that there will be Holy Week Services and Mother’s Day is May 8. Diane Hogan told the group that she could secure carnations for \$1.50 per stem and that she normally got 100 red and 25 white. Jimmy asked could we give that money to missions instead of for flowers. Tammy Isaacs suggested that all donations be given to the Family Justice Center and that we still do the honor or memory lists to be an insert in the bulletin. Jimmy made a motion that the church give \$100.00 from monies put into envelopes to honor or to remember a Mother.

Tammy and Jimmy agreed to get the envelopes printed and Diane will buy the envelopes.

Tammy made a motion that however much money is collected that the names go in the bulletin and the money be donated to the Family Justice Center with a least \$100.00 being sent and no suggested amount on the envelopes. This was seconded by Robert Griscom and was approved.

Donna stated that Jimmy was ordering enough Cokesbury Supplemental Hymnals for the Choir and that we may eventually get these for the whole church.

Robert Griscom had come up with an information sheet to put into the pews so visitors would have the words to creeds, etc. These would be laminated. A sample was passed around.

Worship is still looking for a guest speaker for Homecoming in September. Someone suggested Haywood Smith. Donna said she would add him to the list.

The Celebration Singers will come to sing on May 15 and there will be a love offering taken as well as lunch.

**Missions** – Addressed previously.

**Communications** – Robert Griscom stated that they had a phone meeting and that they would be helping Betty on the web site.

**Stewardship** – Ray Harclerode – No report

**Calendaring:** At the end of the minutes. Tom mentioned that he would like to take a large group for a one day beach trip to Bear Island State Park. This is in Onslow County/Swansboro area. No date has been determined but sometime in June or July.

Phil let the group know that Restie had fallen on Sunday in the Parking Lot but stayed on for worship service. She had a regular Dr’s appointment this week. Donna stated that Carrie, Restie’s daughter, had requested that the church try to convince her to use a handicapped parking space.

Jimmy also stated that Myra and Leo Creech had been sick with the crud. He had heard that Myra was in the hospital but that wasn’t the case.

James Bryan closed with a prayer.

Respectfully submitted,  
Elizabeth Coble  
Recording Secretary

## CALENDAR

### APRIL

- 16 Easter Egg Hunt 10:00 am
- 17 Palm Sunday/ Luncheon
- 19 Circle #1
- 21 Maundy Thursday Service – 8:00 pm
- 22 Good Friday Service – 8:00 pm
- 24 Easter – Sunrise Service 6:30 am/ Cantata 11:00am
- 28 Good Shepherd Kitchen – Serve Lunch

### MAY

- 3 Circle #2 6:30 pm
- 4 Worship Committee Meeting 6:30 pm
- 7 Church Breakfast
- 8 Mother's Day
- 15 Celebration Singers, Love Offering, and 3<sup>rd</sup> Sunday Luncheon
- 17 Circle #1
- 26 Good Shepherd Kitchen – Serve Lunch
- 29 Memorial Day – Honor Veterans

### JUNE

- 5 Honor Graduates
- 7 Circle #2
- 15 – 18 Annual Conference - Raleigh
- 19 Father's Day
- 20-25 Break Away for Youth
- 21 Circle #1
- 23 Good Shepherd Kitchen – Serve Lunch
- 26 4th Sunday Luncheon

### JULY

- 11 Administrative Council – 6:30 pm
- 12 Joint UMW Meeting
- 18-23 Senior High Annual Conference Session (ACS)
- 28 Good Shepherd Kitchen – Serve Lunch

\*No Choir Practice during July

FOOD DONATIONS ARE DESIGNATED EACH MONTH